

PUBLIC MEETING MINUTES
BOND OVERSIGHT COMMITTEE MEETING
MAY 1, 2018

1. CALL TO ORDER

The meeting was called to order at 2:10pm by Chief Scott Neal.

2. ROLL CALL

Present: Board Chairman: Paul Bull
Board Member: John Pynakker
Board Member: John Tesar
Board Member: Mandy Doumit
Board Member: Randy Sierra
Board Member: Karla Brady
Board Member: Heather Brennan (Member Brennan joined the meeting after roll was called.)

Absent: Board Member: Mike Hamilton

Staff Present: Acting Chief: Scott Neal
Assistant Chief: Patrick Moore
Executive Administrative Manager: Paula Acker

3. CHIEF COMMENTS

Chief Neal opened the meeting by providing some insight into the departments prospective in what we hope to get accomplished with this committee. There are going to be a lot of projects that move through this committee over the next few months and Neal recommended the committee set some parameters of how many presentations should be given per meeting. The department would like to see that each project be given due diligence, and given the same merit whether first or last. Neal wanted to make sure the committee was aware of how much work was being done behind the scenes in each internal subcommittee. He also recapped the categories of projects: facilities, apparatus and equipment and that some of the projects are going to be long term projects and take a year or two to come to fruition; while others might come to fruition in two weeks, also some of these issues are safety related so they are time sensitive. The committee was told the bond money will be available July 1, 2018, and the internal groups are getting their projects ready for that time table. There is a variety of projects and some might take an

hour or two based upon how difficult of subject matter, some very little time. Neal encouraged the committee members to please keep an open mind on project scopes, a lot can change in 12 months, and it has (the creation of the Laughlin Ranch Bypass for example). We have to facilitate those changes while looking at what the long term needs of our organization are. When proposals are different to what was discussed a year ago, please understand these aren't decisions taken lightly, we are not baiting and switching anybody this is through a tremendous amount of due diligence, a lot of research and some careful strategic planning looking 5, 10 and 20 years into the future as best we can. We ask that the committee takes that into consideration, and make an informed decision. Chief Neal turned the meeting over to Board Chairman Paul Bull.

4. PUBLIC COMMENTS

There were no public comments.

5. BUSINESS

a. Approval of Meeting Minutes – March 6, 2018

Karla Brady asked for clarification about the Safety Items being brought forth first. She thought direction had been given, but was not in the meeting minutes. It was clarified that it was discussed and recommended by the department that the Safety Items should go first, however the decision needs to be formally made by this committee.

Heather Brennan made a motion to accept the meeting minutes, John Pynakker seconded the motion, there was no opposition and the motion carried to approve the meeting minutes from the March 6, 2018 meeting.

b. Discussion/Possible Action:

John Pynakker recommended that the items be presented with Urgency and Life Safety being first, Paul Bull agreed and would like to add items that have an economic value in being presented to the committee sooner rather than later. Mandy Doumit brought up discussing the amount of time each presentation will take, Karla Brady also suggested limiting the length of the meeting i.e. one or two hours, Heather Brennan asked if it was known how many groups are ready to present. Chief Neal stated there are about a half dozen groups that can be ready to make a presentation in a week, or more if they are given a time. There was some discussion about how to proceed with the larger projects the internal committees are working on so they can move forward with planning. Because of the scale and time, it is going to take, these items will be put on the agenda as a starting point. If something comes up and needs some urgent attention the possibility of a special meeting being planned was discussed.

There was discussion because of the amount of presentations to meet twice a month, discussion about limiting the time of the meetings to two hours. Direction

was given to have the department make the list of presentations based on prioritization. Chief Moore proposed to list all presentations on the meeting agenda and the committee can table items that they are not able to get to, it would be better to have the item on the agenda and table it rather than not list it and not be able to address it.

There was discussion about when to plan the next meeting and how often, the decision was made to Meet on May 15, 2018 at 2 pm and the meetings should be for two hours. Meetings to be scheduled tentatively on the first and third Tuesday of each month.

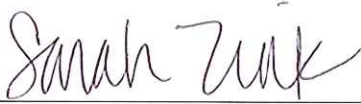
6. FUTURE AGENDA ITEMS

As discussed in item 5. b. the department will prioritize a list for the agenda and the committee can table any items that cannot be presented in the time they have.

7. ADJOURNMENT

Meeting was adjourned at 2:35pm.

Minutes prepared by,



Sarah Zink, Administrative Clerk

Approved by,



Paul Bull, Chairman
Bond Oversight Committee