



BULLHEAD CITY FIRE DEPARTMENT

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BULLHEAD CITY, AZ 86442

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1947

75TH ANNIVERSARY

2022

PUBLIC MEETING MINUTES BOND OVERSIGHT COMMITTEE MEETING

September 24, 2021

1. CALL TO ORDER

The meeting was called to order at 8:57 am by Committee Chairman Paul Bull.

2. ROLL CALL

Present: Committee Chairman: Paul Bull
 Committee Vice Chair: Heather Brennan
 Committee Member: Randy Sierra
 Committee Member: Karla Brady
 Committee Member: John Pynakker
 (Member Brennan joined the meeting after roll was called)

Absent: Committee Member: John Tesar

Staff Present: Fire Chief: Patrick Moore
 Assistant Chief: Scott Neal
 Administrative Manager: Paula Acker
 Administrative Clerk: Sarah Zink

3. CHIEF COMMENTS

There were no Chief comments.

4. PUBLIC COMMENTS

There were no public comments.

5. BUSINESS

a. Approval of Meeting Minutes – October 13, 2020:

Randy Sierra made a motion to approve the meeting minutes as drafted, John Pynakker seconded the motion, there was no opposition and the motion carried to approve the meeting minutes from the October 13, 2020 meeting.

b. Discussion only: Update for the Bullhead City Fire District Facility Committee related to the construction/remodel of Station #2 and construction of the Laughlin Ranch Station #7:

Chief Moore gave a brief update of what the facilities committee has been working on for Station #2, and the challenges we have faced with rising construction costs due to the pandemic. We have had to make some changes to our design, incorporating part of the existing building to cut down on cost. We have reallocated the Hydrant portion of the project to the Training Tower project. We have also proceeded to get a GMP based off the 60% design, in order to lock in the price and avoid further increases. There have been challenges getting to this point; ensuring the Station #2 project meets all future needs while remaining in service during construction. The total project is about \$450,000 over the original budget. John Pynakker asked for clarification on the contingency, what is left and if we have used contingency for the Warehouse project. We have not used the contingency previously, we are proposing to use part of the contingency to complete the Station #2 project, then use the remaining for the last 2 projects (the Auto Pulse machines & Station #7). John Pynakker asked about the purpose for the Station #7 project, he remembered previously it was a future project for projected growth, and if there is enough growth now for it? Chief Moore explained that in short no, the growth is not there but that he is looking to make some deployment model changes, and move all of the Administration department to the Station #7 location. Currently the Station #1 Administration facility does not meet our needs. Also we would like to make a change to our EMS deployment, housing EMS personnel at Station #1 and Station #7; deploying peak time ambulance service. This is all based on future Board approval. Karla Brady asked if the price per square foot amount for Station #7 is based on Station #2? Yes, we based the cost off about \$400 a square foot for 10,000 square feet. If the costs go up, we are not looking to cut corners, we will have to look at other funding sources. Karla Brady made a motion recommending moving forward with Station #2, as presented today. Randy Sierra seconded the motion, all were in favor, motion passed.

Chief Moore continued with a quick update for the Station #7 project. We are looking to continue contracting Seabury Fritz Architects for the project, and we are issuing a RFQ for Construction Manager at Risk for the Station #7 project. We are waiting for the RFP to come back from review with our attorney. We are looking for the committee's support to get the process started. Support from the committee was given.

6. FUTURE AGENDA ITEMS/COMMITTEE DIRECTION TO STAFF

Replacement for Mandy Doumit on the committee, appointment of Alternate Robynne Mieding.

7. ADJOURNMENT

Meeting was adjourned at 9:32 am.

Minutes prepared by,



Sarah Zink, Administrative Clerk

Approved by,



Paul Bull, Chairman
Bond Oversight Committee